

LOCAL EMERGENCY PLANNING COMMITTEE

Knox County EMA- 301 Park St.-Rockland, ME 04841

Web Site: www.knoxcountymaine.gov/ema

February 6, 2018 LEPC Meeting

Meeting Attendees:

Ray Sisk	Knox Cty. EMA Director	Linwood Lothrop	KRCC- Director
Candice Richards	Knox EMA	Robin Faulkner	Lonza
Peta vanVuuren	RDNA	Laurie Beckwith	PBMC
Chris Whytock	Rockland Fire/EMS	Robert Williams	DEP

The meeting was called to order at 10:37 a.m. by EMA Director Ray Sisk.

Approval of Minutes:

- The minutes of the LEPC minutes for 8/1/17 and 12/5/17 were approved as motioned by Laurie Beckwith and seconded by Linwood Lothrop. A vote was taken with all in favor.

Secretary's Report:

Correspondence:

- Emails from Faith Staples:
Ammonia Compliance Assistance Tools at <https://www.epa.gov/enforcement/compliance-assistance-tools-and-resources-ammonia-refrigeration-sector>; SERC and Hazmat Team Chief's Adobe Connect Information; SERC schedule for LEPC presentations (see new business); WISER 5.1 Released; New versions of CAMEOfm and Tier2 Submit are available (with a hazard category update) - Download CAMEOfm 3.4.1 at <https://www.epa.gov/cameo/cameo-software>, and Download Tier2 Submit 2017 "rev 2" at <https://www.epa.gov/epcra/tier2-submit-software>;
- Emails from Robert Gardner:
Notice of Scott Allocca leaving FairPoint; CSB Releases Final Report into Chemical Release at MGPI Industries; SERC meeting reminder; EPA factsheets on CERCLA-EPCRA reporting for Animal Waste
- 2017 Tier 2 Reports Received:
Lane Construction Corporation (Washington), Vinalhaven Fisherman's Coop, Maine Ferry Service (North Haven, Vinalhaven and Rockland), Rockland Airport Partners, Applebee's, Knox County Courthouse, Hannaford (both Camden and Rockland), St. George Municipal School Union, OIT-MSCommNet-Coggans Hill, Rockland Landings Marina, North End Composites, and ME DOT (Washington).
- Other:
 - Vinalhaven Fisherman's Coop – State Emergency Response Commission Facility Emergency Response Plan and Exercise Annual Letter of Certification
 - Letter from St. Germain Collins – DuPont Nutrition USA, Inc.'s recent acquisition of FMC Corporation located at 1 Crocketts Point Road, Rockland, ME

It was noted that the EMA office had received one AR-1 report since the last meeting, but it was incomplete so the secretary will check with dispatch to confirm which town the incident took place in.

There was a brief discussion about whether it made sense to list out the correspondence received by the LEPC secretary since the emails are all forwarded onto the Committee, but several members voiced support to keep that as part of the minutes as a reminder of what correspondence has come in.

Treasurer's Report:

Reports have not been received yet from the Knox County Finance Office. Ray noted that the County's 2017 EMPG award was finally received and it is for the amount that the County requested.

- Robert Williams made a motion to accept the reports. Laurie Beckwith seconded the motion. A vote was taken with all in favor.

Training & Exercises updates:

Training updates: *Knox County LEPC has a \$6,197.46 funding commitment for responder/facility HAZMAT/Chemical Safety related training.*

Feb 14 & 15, 2018	G-139 Exercise Design	Waldo County EMA
April 24 – 25, 2018	Maine Partners in Emergency Management Conference	Augusta Civic Center

Exercises

PBMC Active Threat Series-Spring 2018	MSAD 28 Exercise at the Elementary School – Spring 2018	Don Grinnell is working on developing a tower failure emergency response exercise
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New Business:

- **Lyman Morse Boatbuilding, Inc.**

Hazard Communication Program & Contingency Plan received 1/29/18. This will be reviewed with the LEPC when Peter Beal is back from vacation.

- **HazMat Ops Course**

The Town of Cushing has requested a HazMat Ops course that Tim Polky is willing to head up. The course will be handled through the LEPC to ensure the educators are local, which is important. They will be using the Jones & Bartlett curriculum and will give first responders a chance to be recertified if they need to be.

- **EMA Geospatial Database Manager**

Knox County increased Leticia vanVuuren's weekly hours from 20 per week to 30, effective January 1, 2018. She is currently working with the towns on the LUCA and an E-911 mapping layer to help have addressing information match.

- The next regular LEPC meeting will be April 3, 2017 at 10:30 a.m. at the Knox County EMA Office.

Adjourn:

Linwood Lothrop made a motion to adjourn. Peta vanVuuren seconded the motion. A vote was taken with all in favor.

Meeting Adjourned at 11:00 a.m.

Respectfully submitted,

Candice Richards
LEPC Secretary